

**NORTHWEST INDIANA SPECIAL EDUCATION
COOPERATIVE
2150 WEST 97TH PLACE
CROWN POINT, IN 46307**

August 8, 2018

Executive Session: The Board of Managers met in executive session at 5:30 p.m. and discussed items related to IC 5-14-1.5-6.1.

1. Mr. Larry Biggs called the meeting to order at 6:00 p.m.
2. The Pledge of Allegiance was recited.
3. Mrs. Luanne Jurczak took roll call. The following members were recorded as present: Mr. Thomas Bainbridge for Merrillville, Mr. Larry Biggs for Lake Station, Mr. Dave Bigler for Hobart, Mrs. Michelle Dumbsky for Tri-Creek, Mr. Jonathan Evans for Lake Ridge, Mrs. Luanne Jurczak for Highland, Mr. Gary Sutton for Griffith and Mrs. Connie Sterkowitz for Hanover. There was no representation for River Forest.
4. Mr. Biggs asked for comments or questions on agenda items from the audience.

There were none.
5. Mr. Biggs asked for any additions or deletions to the July 11, 2018 minutes. Mrs. Jurczak moved for approval of the minutes as presented. The motion was seconded by Mr. Bainbridge and was passed with 7 ayes and Mr. Bigler abstained.
6. Mrs. Krumwied requested approval of the Monthly Financial Reports for July 31, 2018. Mr. Bainbridge moved for approval of the financial reports as presented. The motion was seconded by Mr. Evans and was passed unanimously.
7. Mrs. Cain requested approval of the 2018-2019 Salary Schedule for Paraprofessionals. Mr. Evans moved for approval of the salary schedule as presented for the 2018-2019 School Year. The motion was seconded by Mr. Bainbridge and was passed unanimously.
8. Mrs. Winkoff requested approval of the ESY/Compensatory Services Programming Costs for the summer of 2018. Mr. Sutton moved for approval of the ESY/Compensatory services programming costs as presented for the summer of 2018. The motion was seconded by Mr. Bigler and was passed unanimously.
9. Mrs. Cain requested approval of the Paraprofessional Handbook, Classified 10 and 12 Month Support Staff Handbook and Registered Staff Handbook. Mr. Bigler moved for approval of the handbooks as presented. The motion was seconded by Mr. Evans and was passed unanimously.
10. Mrs. Winkoff requested approval of the Resolution #18-02/ Re: For Evaluation and Dismissal of NISEC Employees for the Superintendent, Mrs. Jane Winkoff. Mr. Sutton moved for approval of the resolution as presented. The motion was seconded by Mrs. Jurczak and was passed unanimously.
11. Mrs. Winkoff requested approval of the Resolution #18-03/ Re: For Evaluation and Dismissal of NISEC Employees for the Principal, Mrs. Kathy Cain. Mrs. Jurczak moved for the approval of the resolution as presented. The motion was seconded by Mr. Evans and was passed unanimously.
12. Mrs. Winkoff requested approval of the NEOLA Bylaws and Policies, Policy 3220.01: Teacher Appreciation Grants for the 2018-2019 school year. Mr. Evans moved for approval of the Policy 3220.01 as presented. The motion was seconded by Mrs. Jurczak and passed unanimously.
13. Mrs. Winkoff requested approval of the NISEC Cooperative Agreement. Mrs. Jurczak made a motion to table the NISEC Cooperative Agreement as presented. The motion was seconded by Mr. Evans and passed unanimously.

14. Mrs. Krumwied requested approval of the Eagle Park Textbook Rental and Fees, Food Service Prices and Copying Fees 2018-2019 School Year. Mr. Bainbridge moved for approval of the fees as presented. The motion was seconded by Mr. Evans and passed unanimously.
15. Mrs. Winkoff requested approval of the Alternative and Residential Contracts. Mrs. Winkoff added that NISEC is absorbing the costs for Tri-Creek and Hobart. NISEC is splitting the June payment with them. Mr. Bigler moved for approval of the alternative and residential contracts as presented. The motion was seconded by Mr. Bainbridge and passed unanimously.
16. Director's Report
 - ❖ Mrs. Winkoff shared information about the change in the IEP Facilitator job description. The job description was changed to show IEP Facilitators will now be involved in evaluating the teachers on the components of the IEP that the teachers develop.
 - ❖ Mrs. Winkoff shared information that the job description for the administrative assistants was changed to allow for cross training.
 - ❖ Mrs. Winkoff shared information about the milk and juice for Eagle Park students is now coming from Merrillville School Corporation instead of being outsourced.
 - ❖ Mrs. Cain shared information about certified staff movement. We have 38 new certified staff members. We added 8 new positions due to student enrollment numbers. There were a large number of retirements and transfers. She also stated that we are very excited about our new staff.
 - Mrs. Winkoff added that we took the new staff to Aurelios
 - ❖ Mrs. Winkoff shared information about upcoming trainings:
 - Autism training with Melissa Dubie on August 6th and August 7th. She will be returning in January to follow up with the staff members that attended the training.
 - NISEC Staff Kick-Off meeting on Wednesday, August 22, 2018 at Merrillville High School Auditorium, Entrance M from 3:45PM to 4:45PM.
 - New Administrators Training on Thursday, August 23, 2018 at the NISEC office from 9:00AM-11:00AM

17. Personnel

Mrs. Winkoff recommended approval to the following personnel actions:

A. Retirement

Certified

Jody Gawthrop, Teacher of Mild Interventions at Hobart Middle School, effective July 19, 2018.

Jennifer Hunt, Teacher of Mild Interventions at Longfellow Elementary, effective August 7, 2018.

Classified

Yvetta Miller, Paraprofessional at Merrillville Intermediate School, effective July 13, 2018.

B. Resignations

Certified

Jaleesa Cook, Teacher of Mild Interventions at Merrillville Intermediate School, effective July 17, 2018.

Diana Flanagan, School Psychologist at Edison Jr. / Sr. High School, effective July 18, 2018.

Jennifer Hunt, Teacher of Mild Interventions at Longfellow Elementary, effective August 7, 2018.

Joseph LeDuc, Teacher of Mild Interventions at Southridge Elementary, effective July 12, 2018. *Kacey Rogers*, Teacher of Emotional Disabilities at Southridge Elementary, effective July 18, 2018.

Classified

Raquel Basile, Paraprofessional at Merrillville Intermediate School, effective July 23, 2018.

Hillary Campbell, Paraprofessional at Wadsworth Elementary, effective August 7, 2018.

Ashley Goodenow, Paraprofessional at Wood Elementary, effective July 23, 2018.

Mandi Ismail, Paraprofessional at Eagle Park Community School, effective August 6, 2018.

Angela Miller, Paraprofessional at Salk Elementary, effective August 6, 2018.

Bethany Schima, Paraprofessional at ELC at George Earle Elementary, effective July 20, 2018.

Frances Scholl, Paraprofessional at Merkley Elementary, effective August 3, 2018.

Gina Van Linden, Paraprofessional at Eagle Park Community School, effective July 11, 2018.

Andria Woodworth, Paraprofessional at Iddings Elementary, effective July 12, 2018.

C. Terminations

None at this time.

D. Appointments

Certified

Brandi Amones, Educational Diagnostician at Griffith Public Schools and Merrillville Community School Corporation, effective August 14, 2018.

Erin Barton, Part-Time Teacher of Mild Interventions at Ridgeview Elementary, effective

August 13, 2018.

Paul Benninghoff, Teacher of Autism at Eagle Park Community School, effective August 14, 2018.

Christine Clarke, Teacher of Mild Interventions at Wadsworth Elementary, effective August 13, 2018.

Jennifer Clemens, Teacher of Mild Interventions at Merrillville High School, effective August 14, 2018.

Megan Follett, Teacher of Mild Interventions at Warren Elementary, effective August 13, 2018.

Laura Johnson, Teacher of Mild Interventions at Griffith High School, effective August 10, 2018.

Carol Miller, Teacher of Mild Interventions at Liberty Elementary, effective August 13, 2018.

Joseph Morales, School Psychologist at Hobart Middle School, effective August 13, 2018.

Jennifer Pala, Teacher of Emotional Disabilities at Southridge Elementary, effective August 10, 2018.

Lindsey Phillips, Speech Language Pathologist at Merrillville Intermediate School and Fieler Elementary, effective August 14, 2018.

Gabrielle Shreves, Educational Diagnostician at Edison Jr. / Sr. High School, effective August 16, 2018.

Elizabeth Vaughan, Teacher of Mild Interventions at Fieler Elementary, effective August 14, 2018.

Molly Waldier, Teacher of Mild Interventions at Merrillville Intermediate School, effective August 14, 2018.

Classified

Julian Camp, Paraprofessional at Griffith Middle School, effective August 14, 2018.

Eva Holmes, Paraprofessional at Salk Elementary, effective August 15, 2018.

Rhianna Rugis, Job Coach at Lowell High School, effective August 15, 2018.

Rebecca Sebastian, Paraprofessional at Wood Elementary, effective August 15, 2018.

Agnes Seitz, Paraprofessional at Highland Middle School, effective August 14, 2018.

Christie Shirley, Paraprofessional at Eagle Park Community School, effective August 15, 2018.

Casey Sieb, Paraprofessional at Eagle Park Community School, effective August 15, 2018.

E. Leave of Absence

None at this time.

F. Conference Leave

Nancy Pieszchala, Indiana Deaf Educators and Educational Interpreters Conference, June 18-19, 2018, Indianapolis, IN.

G. Independent Contracts

Carol Frey, Speech and Language Pathologist, effective August 1, 2018.

Joyce Sienicki, Speech and Language Pathologist, effective August 1, 2018.

H. Other

None at this time.

Mr. Evans moved for approval of the personnel report as presented. The motion was seconded by Mr. Bainbridge and passed unanimously.

18. Mr. Biggs asked for comments or questions from the Board.

Annually, the Board of Managers must take the Indiana Oath of Members. There were three board members that were not present at the January 10, 2018 meeting and needed to take the oath. The three members recited the oath and Kirsten Gilmore, NISEC Notary, verified each members signature and notarized the documents.

Mrs. Jurczak commented that NISEC has a great director and staff. Mr. Biggs seconded that comment and added that the staff continues to be wonderful even after the many changes in structure.

Mrs. Dumbky asked for an update on staffing. Mrs. Cain responded with "We have one teacher opening and are currently interviewing for the teaching position and paraprofessional positions".

19. Mr. Biggs asked for comments or questions from the Audience.

There were none.

14. Mr. Bainbridge motioned to adjourn the meeting. The motion was seconded by Mr. Evans and was passed unanimously. The next Board of Managers meeting will be held on September 12, 2018.