

NORTHWEST INDIANA SPECIAL EDUCATION COOPERATIVE
2150 WEST 97TH PLACE
CROWN POINT, IN 46307
January 9, 2019

Executive Session: The Board of Managers met in executive session at 5:30 p.m. and discussed items related to IC 5-14-1.5-6.1.

REORGANIZATION

1. Mr. Larry R. Biggs called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.
2. Mrs. Jurczak took roll call. The following members were recorded as present: Mr. Thomas Bainbridge for Merrillville, Mr. Larry R. Biggs for Lake Station, Mr. Terry Butler for Hobart, Mr. Jonathan Evans for Lake Ridge, Mrs. Luanne Jurczak for Highland, Mrs. Michelle Martin for River Forest, Mrs. Connie Sterkowitz for Hanover and Mr. Gary Sutton for Griffith. There was no representation for Tri-Creek.
3. Annually, the Board of Managers must take the Indiana Oath of Members. The Board members who were present recited the Oath and Mrs. Kirsten Gilmore, NISEC Notary, verified each Member's signature and notarized the documents. The members who were not present will take the Oath at the Board of Managers meeting on February 13, 2019.
4. The Board of Managers considered the election of President, Vice-President, Secretary and Treasurer. Mrs. Winkoff asked for nominations for President of NISEC Board of Managers for 2019. Mr. Evans motioned to nominate Mr. Larry R. Biggs for President. The motion was seconded by Mrs. Sterkowitz and passed unanimously. Mrs. Winkoff then turned the meeting over to Mr. Biggs. Mr. Biggs presented a slate of officers to the Board which included Mr. Thomas Bainbridge for Vice President, Mrs. Luanne Jurczak for Secretary and Mrs. Becky Krumwied, Business Manager for NISEC, for Treasurer. There were no other nominations. Mr. Butler made a motion to approve the slate of officers presented. The motion was seconded by Mr. Evans and passed unanimously.

BOARD OF FINANCE

1. Mr. Biggs opened the Board of Finance meeting for the purpose of electing officers for the current year. Mrs. Winkoff recommended the Board approve the entire Board of Managers as officers for the Board of Finance and NISEC Business Manager, Mrs. Becky Krumwied, as Treasurer and Mrs. Kathy Cain, NISEC Assistant Director, as Deputy Treasurer. Mr. Bainbridge moved for approval of the Board of Finance and Officers with NISEC Business Manager, Mrs. Becky Krumwied, as Treasurer and Mrs. Kathy Cain, NISEC Assistant Director, as Deputy Treasurer, as presented. Motion was seconded by Mr. Evans and passed unanimously.

2. Mrs. Krumwied presented the Report on Investments for 2018.
3. Mr. Evans moved to adjourn the Board of Finance meeting. Motion was seconded by Mrs. Jurczak and passed unanimously.

General Meeting

1. Mr. Biggs opened the General Meeting of Board of Managers.
2. Mr. Biggs asked for comments or questions on agenda items from the audience. There were none.
3. Mr. Biggs asked for any additions or deletions to the December 12, 2018 minutes. Mr. Sutton moved for approval of minutes as presented. Motion was seconded by Mrs. Jurczak and passed unanimously.
4. Mrs. Krumwied, recommended approval of the Monthly Financial Reports for December 31, 2018 as presented. Mr. Sutton moved for approval of the financial reports as presented. Motion was seconded by Mr. Evans and passed unanimously.
5. Mrs. Winkoff provided the Board of Managers with information regarding the reason ESCRFT premiums have increased. A brief discussion followed.
6. Mrs. Krumwied reported on the December 1, 2018 count compared to December 1, 2017 count, and the potential impact on funding. Mrs. Krumwied explained that we have had an increase of around 200 students from last year. Mrs. Winkoff reminded the Board that this increase further justifies the increase in staff requested last month.
7. Mrs. Winkoff shared information regarding the 2018 Teacher Appreciation Grant, formerly known as the Performance Grant Allocation. Mrs. Winkoff shared the 2018 Teacher Appreciation Grant along with the retroactive raise for Highly Effective and Effective certified staff had been awarded to staff. Highly Effective and Effective certified staff received the Teacher Appreciation Grant in their December 14, 2018 paycheck and received the retroactive raise in their December 28, 2018 paycheck.
8. Mrs. Cain shared the NISEC Evaluation Summary Report for the 2017-2018 School Year. Mrs. Cain noted that 146 out of 147 certified staff member were evaluated as either Highly Effective or Effective. This is 99% of our certified staff. Mrs. Cain said she and the NISEC Administration will strive to continue to seek out the best staff to service students. The Board commended Mrs. Winkoff and her staff for working to find the best staff to service NISEC students.

9. Mrs. Winkoff requested approval of the following NEOLA Bylaws and Policies for a first reading:

Revised Policies:

1422 | 1662 | 2260 | 3120.04 | 3122 | 3131 | 3362 | 4122 | 4362 | 5517 | 5630.01 | 7510 | 7530.02 | 8315

New Policy:

5840

Mrs. Winkoff explained that the new policy, 5840, was added to address criminal organizations and criminal organization activity for a cooperative setting. This policy has been in existence since 2016 for public schools. Mrs. Jurczak moved for approval of the first reading of the NEOLA Bylaws and Policies. The motion was seconded by Mr. Evans and passed unanimously.

10. Mrs. Winkoff asked for approval of one Alternative and Residential Contract for Hobart. Mr. Evans noted 2 corrections for the Alternative and Residential Contract. The Board approval date and the date signed need to be updated to reflect the year 2019. Mr. Evans moved for approval of the Alternative and Residential Contract as presented with revisions. The motion was seconded by Mr. Sutton and passed unanimously.
11. Mrs. Winkoff explained that she has worked with Bayada Pediatrics to develop an agreement to allow them to provide nursing services to a student attending Eagle Park Community School. This agreement provides protection to NISEC for this privately paid nurse to perform nursing services for a particulate student in the public school setting at the parent's request. Mrs. Winkoff requested Board approval for the Agreement with Bayada Pediatrics. Mr. Evans moved for approval of the Agreement with Bayada Pediatrics as presented. The motion was seconded by Mrs. Jurczak and passed unanimously.

12. Director's Report

- ✓ Mrs. Winkoff wished all a successful, joyful and healthy New Year and thanked the Board of Managers for their continued support.
- ✓ Mrs. Winkoff shared with the Board that letters are being sent out in January announcing community meetings that she and select NISEC Administrators will hold with District Central Office Administration, for the parents of students currently serviced in programs in Griffith that will be impacted by Griffith's separation from NISEC. Mrs. Winkoff will send a follow up email to the Board Members with the dates of each community meeting. Mrs. Winkoff shared the details of the proposed cluster site program relocations with the Board. The Board requested that Mrs. Winkoff move forward with the meetings, and share the proposal.

13. Personnel:

Mrs. Winkoff will recommend the following personnel actions:

a. Retirements:

None at this time.

b. Resignations:

Certified

Tiffany Hoyle, Teacher of Mild Interventions at Calumet High School, effective January 3, 2019.

Denise Reese, Teacher of Mild Interventions at Highland Middle School, effective December 21, 2018.

Classified

Paul Bennighoff, Paraprofessional at Beiriger Elementary, effective December 21, 2018.

Dina Castillo, Paraprofessional at Griffith High School, effective December 20, 2018.

Rebecca Sebastian, Paraprofessional at Wood Elementary, effective December 21, 2018.

c. Terminations:

None at this time.

d. Appointments:

Certified

Kristin MacPherson, Teacher of Mild Interventions at Highland Middle School, effective January 7, 2019.

Classified

Tammi Barron, Paraprofessional at Bailey Elementary, effective January 7, 2019.

Nina Brown, Paraprofessional at Highland High School, effective January 7, 2019.

Erica Herrera, Paraprofessional at River Forest High School, effective January 7, 2019.

Tasha Hunter, Paraprofessional at Wood Elementary, effective January 7, 2019.

Nancy Paul, Paraprofessional at Eagle Park Community School, effective January 8, 2019.

Ricca Perez, Paraprofessional split between Liberty Elementary and Joan Martin Elementary, effective January 7, 2019.

Sonia Rojas, Paraprofessional at Wood Elementary, effective January 7, 2019.

Nikki Romanowicz-Novak, Paraprofessional at Eagle Park Community School, effective January 7, 2019.

Mariah Scott, Paraprofessional at Wood Elementary, effective January 8, 2019.

Jacqueline Wiler, Paraprofessional at Evans Elementary, effective January 7, 2019.

e. Leave of Absence:

None at this time.

f. Conference Leave:

Kristine Besch, ICASE, Indianapolis, Indiana, January 30, 2019 – February 1, 2019.

Jill Bruhn, ICASE, Indianapolis, Indiana, January 30, 2019 – February 1, 2019.

Candi Dines-Cress, ICASE, Indianapolis, Indiana, January 30, 2019 – February 1, 2019.

Kristy Elsey, ICASE, Indianapolis, Indiana, January 30, 2019 – February 1, 2019.

Becky Krumwied, 1095 Form Management Session, Crown Point, IN, January 8, 2019.

- g. Other:
Regretful passing of Demoira Williams, Paraprofessional at Pierce Middle School in Merrillville.

Mr. Butler moved for approval of the Personnel Report as presented. The motion was seconded by Mr. Sutton and passed unanimously.

13. Mr. Biggs asked for comments or questions from the Board.

Mr. Biggs thanked all of the Board members for voting him as President. He also shared his appreciation for being able to attend the Eagle Park Community School Christmas Luncheon. Mrs. Jurczak thanked Mr. Biggs for continuing his role as the NISEC Board of Managers President.

14. Mr. Biggs asked for comments or questions from the Audience.

Ms. Trish Foley, President of the Northwest Co-op Teachers Union, thanked all NISEC office staff for their tireless efforts to complete all tasks for the month of December. The staff had a busy month between December 1 count, paying out both the Teacher Appreciation Grant and Teacher Raises, and the Medical and Dental Insurance change.

15. Mr. Bainbridge motioned to adjourn the meeting. The motion was seconded by Mr. Evans and passed unanimously. The next Board of Managers meeting will be held on February 13, 2019.