

**NORTHWEST INDIANA SPECIAL EDUCATION
COOPERATIVE
2150 WEST 97TH PLACE
CROWN POINT, IN 46307**

November 14, 2018

Executive Session: The Board of Managers met in executive session at 5:30 p.m. and discussed items related to IC 5-14-1.5-6.1.

1. Mr. Thomas Bainbridge called the meeting to order at 6:00 p.m.
2. The Pledge of Allegiance was recited.
3. Mrs. Luanne Jurczak took roll call. The following members were recorded as present: Mr. Thomas Bainbridge for Merrillville, Mr. Dave Bigler for Hobart, Mrs. Michelle Dumbisky for Tri-Creek, Mr. Jonathan Evans for Lake Ridge, Mrs. Luanne Jurczak for Highland and Mrs. Michelle Martin for River Forest. There was not a representative present for Griffith, Hanover or Lake Station.
4. Mr. Bainbridge asked for comments or questions on agenda items from the audience.

There were none.

5. Mr. Bainbridge asked for any additions or deletions to the October 10, 2018 minutes. Mr. Evans moved for approval of the minutes as presented. The motion was seconded by Mr. Bigler and was passed unanimously.
6. Mrs. Krumwied requested approval of the Monthly Financial Reports for October 31, 2018. Mrs. Jurczak moved for approval of the financial reports as presented. The motion was seconded by Mrs. Dumbisky and was passed unanimously.
7. Mrs. Winkoff requested approval of the following NEOLA Bylaws and Policies for a second and final reading:

1220 | 1521 | 2623.01 | 2260.08 | 3121 | 3220.01 | 4121 | 5200 | 5330 | 5350 | 6152 | 8120 |
8121 | 8462 | 8600 | 8800

Mrs. Jurczak moved for approval of the second and final reading of the NEOLA Bylaws and Policies. The motion was seconded by Mr. Bigler and was passed unanimously.

8. Mrs. Winkoff requested the Board of Managers approve the transfer of a full-time paraprofessional position from Wood Elementary Early Childhood to Jane Ball Elementary Early Childhood and a full-time paraprofessional position from the Emotional Disabilities class at Wood Elementary to the Autism class at Wood Elementary. Mr. Bigler moved for approval of the staff needs as presented. The motion was seconded by Mrs. Jurczak and was passed unanimously.
9. Mrs. Krumwied requested the Board of Managers approve the NISEC Administrators proposed salaries for 2018-2019. Mrs. Dumbisky moved for approval of the salaries as presented. The motion was seconded by Mrs. Martin and was passed unanimously.
10. Mrs. Krumwied requested the Board of Managers approve the NISEC Administrators proposed insurance benefit packages. Mr. Evans moved for approval of the insurance benefit packages as presented. The motion was seconded by Mrs. Dumbisky and was passed unanimously.
11. Mrs. Winkoff requested the Board of Managers approve the Alternative and Residential Contract. Mrs. Jurczak moved for approval of the Alternative and Residential Contract as presented. The motion was seconded by Mr. Evans and was passed unanimously.

12. Mrs. Winkoff requested the Board approve fundraiser events for Eagle Park Community School: 1) Savory Sweets Cookie Dough Sale from November 15, 2018 – November 29, 2018, proceeds will go into the Eagle Park Activities Fund. 2) Carol Ann's Candy Sale from January 14, 2018 – January 28, 2018, proceeds will be used for Camp Day buses. Mrs. Dumbsky moved for approval of the fundraisers as presented. The motion was seconded by Mrs. Martin and was passed unanimously.

13. Director's Report

- ❖ Mrs. Winkoff updated the Board of Managers regarding the key changes to Indiana Article 7 and the public hearing that was held on Friday, November 7, 2018.
- ❖ Mrs. Winkoff shared with the Board of Managers the process the IEP Facilitators are using to review IEPs, the reason for this review and the results.
- ❖ Mrs. Winkoff shared that there were informational meetings held for staff regarding the changes in insurance. We had a great turnout for each meeting. The meetings were held on October 24, 2018, November 6, 2018 and November 7, 2018.
- ❖ Mrs. Winkoff facilitated the presentation from the School Safety and Security Management Consultants who conducted the safety audit of Eagle Park School and the NISEC Administrative Center. The Security Management Consultants, Milan Damjanovic' and Larry Juzwicki, started out by thanking the board of managers for allowing them to conduct the audit. They then shared that they have conducted safety audits for many school corporations in Northwest Indiana. Mr. Damjanovic and Mr. Juzwicki explained to the Board of Managers that they did a walkthrough of the building and walked around the exterior of the building. They then shared the results of the audit. There were some considerations to look at for the future and there were items that are currently in good standing.

14. Personnel

Mrs. Winkoff recommended approval to the following personnel actions:

A. Retirement

None at this time.

B. Resignations

Certified

Sara Jennifer Anno, Mild Interventions Teacher at Merrillville High School, effective November 6, 2018.

Christine Clarke, Mild Interventions Teacher at Wadsworth Elementary, effective October 26, 2018.

Beverly Donovan, Speech and Language Pathologist at Miller Elementary, effective October 26, 2018.

Classified

Kimberly Anderson, Paraprofessional at Merrillville High School, effective November 9, 2018.

Susan Thomas, Paraprofessional at Wadsworth Elementary, effective October 26, 2018.

Presley Tolbert, Paraprofessional at Merrillville High School, effective October 24, 2018.

C. Terminations

None at this time.

D. Appointments

Certified

Kimberly Anderson, Teacher of Emotional Disabilities at Pierce Middle School, effective November 12, 2018.

Christine Clarke, Mild Interventions Teacher at Ridgeview Elementary, effective October 29, 2018.

Martin Lopez, Mild Interventions Teacher at Merrillville High School, effective November 7, 2018.

Anthony Sansone, Mild Interventions Teacher at Hobart High School, effective October 29, 2018.

Susan Thomas, Mild Interventions Teacher at Wadsworth Elementary, effective October 29, 2018.

Classified

Monica Bernhardt, Paraprofessional at Highland High School, effective November 12, 2018.

Lisa Coleman, Paraprofessional at Hanover High School, effective November 13, 2018.

Elisa DeLeon-Ramirez, Paraprofessional at Wadsworth Elementary, effective October 29, 2018.

Stacey Graves, Paraprofessional at Hamilton Elementary, effective October 23, 2018.

Andrew Kinley, Part-time Paraprofessional at Johnston Elementary, effective November 19, 2018.

Jill Koontz, Paraprofessional at Eagle Park Community School, effective October 30, 2018.

Jeanne Miller, Paraprofessional at Eagle Park Community School, effective October 30, 2018.

Marissa Montemayor, Paraprofessional at Hobart Middle School, effective November 12, 2018.

Jennifer Spradlin, Paraprofessional at Merrillville High School, effective November 19, 2018.

Veronica Venegas, Paraprofessional at Merrillville High School, effective October 30, 2018.

Registered

Jasmine Shelberg, Virtual Speech E-Helper Part-time, effective October 23, 2018.

E. Independent Contracts

None at this time.

F. Leave of Absence

Lisa Guernsey, on medical leave pursuant to the memo from Mrs. Kathy Cain, dated October 11, 2018.

G. Conference Leave

Lori Brown-Runyon, Northwest Indiana Transition Cadre, Michigan City, Indiana, Half Day AM on November 15, 2018.

Dare Hale, Intensive PLAY Project, Notre Dame, Indiana, December 7, 2018.

Vicki Killion, The Most Powerful Solutions for Eliminating Chronic Disruptive Behaviors, Hobart, Indiana November 6, 2018.

Molly Trout, Intensive PLAY Project, Notre Dame, Indiana, December 7, 2018.

Samantha Zavala, Implementing Brain-Aligned School Climates with Middle/High School Focus, Fishers, Indiana, November 9, 2018.

H. Independent Contracts

None at this time.

I. Other

None at this time.

Mr. Evans moved for approval of the personnel report as presented. The motion was seconded by Mrs. Martin and passed unanimously.

15. Mr. Bainbridge asked for comments or questions from the Board.

Mrs. Dumbky thanked the Insurance committee and Administrators again for the time they put in for the new insurance plans for NISEC employees.

16. Mr. Bainbridge asked for comments or questions from the Audience.

There were none.

14. Mr. Bainbridge motioned to adjourn the meeting. The motion was seconded by Mr. Evans and was passed unanimously. The next Board of Managers meeting will be held on December 12, 2018.