

**NORTHWEST INDIANA SPECIAL EDUCATION  
COOPERATIVE  
2150 WEST 97<sup>TH</sup> PLACE  
CROWN POINT, IN 46307**

**October 10, 2018**

Executive Session: The Board of Managers met in executive session at 5:30 p.m. and discussed items related to IC 5-14-1.5-6.1.

1. Mr. Larry Biggs called the meeting to order at 6:00 p.m.
2. The Pledge of Allegiance was recited.
3. Mrs. Luanne Jurczak took roll call. The following members were recorded as present:  
Mr. Thomas Bainbridge for Merrillville, Mr. Larry Biggs for Lake Station, Mr. Dave Bigler for Hobart, Mrs. Michelle Dumbsky for Tri-Creek, Mr. Jonathan Evans for River Forest, Mrs. Luanne Jurczak for Highland, Mrs. Michelle Martin for River Forest, Mrs. Connie Sterkowitz for Hanover and Mr. Gary Sutton for Griffith.
4. Mr. Biggs asked for comments or questions on agenda items from the audience.  
  
Trish Foley, NISEC Union President, asked that the Board of Managers approve item number sixteen. There were a lot of hours put in by all members of the Negotiations Committee to reach consensus on the new Master Agreement.
5. Mr. Biggs asked for any additions or deletions to the September 12, 2018 minutes. Mr. Bainbridge moved for approval of the minutes as presented. The motion was seconded by Mr. Sutton and was passed with 7 ayes, while Mr. Evans and Mrs. Sterkowitz abstained.
6. Mrs. Krumwied requested approval of the Monthly Financial Reports for September 30, 2018. Mrs. Jurczak moved for approval of the financial reports as presented. The motion was seconded by Mr. Evans and was passed unanimously.
7. Mrs. Winkoff requested the Board of Managers approve the transfer of a half-time paraprofessional position from Fieler Elementary to Merrillville Intermediate, an addition of one half-time paraprofessional position at Merrillville Intermediate to create a full-time position. She also requested an additional full-time paraprofessional position at Hamilton Elementary in the ED class, as well as an additional full-time paraprofessional position at Beiriger Elementary School in the Intense Class. Mr. Bainbridge moved for approval of the staff needs as presented. The motion was seconded by Mr. Evans and was passed unanimously.
8. Mrs. Krumwied presented the Board of Managers with a report on the Years of Experience for Certified Staff for the 2018-2019 School Year along with a breakdown of their education.
9. Mrs. Krumwied requested the Board of Managers approve the Resolution #18-04 as presented. Mrs. Jurczak moved for approval of the Resolution #18-04 as presented. The motion was seconded by Mr. Evans and was passed unanimously.
10. Mrs. Krumwied requested the Board of Managers approve the Resolution #18-05 as presented. Mr. Bigler moved for approval of the Resolution #18-05 as presented. The motion was seconded by Mr. Bainbridge and was passed unanimously.
11. Mrs. Krumwied requested the Board of Managers approve the Resolution #18-06 as presented. Mr. Sutton moved for approval of the Resolution #18-06 as presented. The motion was seconded by Mr. Bainbridge and was passed unanimously.
12. The Insurance Benefits Committee has met several times to review options for medical and dental coverage with the Porter County Education Trust. Mrs. Krumwied requested the Board of Managers consideration and approval of the proposal presented. The Board Members thanked the insurance committee for the hard work and many hours put in to have this new insurance for staff. Mr. Sutton moved for approval of the medical and dental insurance rates for 2019 as presented. The motion was seconded by Mr. Evans and was passed unanimously.

13. Mrs. Winkoff requested approval of the NEOLA Bylaws and Policies for a first reading. Mrs. Jurczak moved for approval of the first reading of the NEOLA Bylaws and Policies. The motion was seconded by Mr. Bainbridge and was passed unanimously.
14. Mrs. Winkoff requested the Board approve fundraiser events for Eagle Park Community School: 1) Halloween/Fall Wreath Sale from October 1, 2018 – October 31, 2018 to fund the Spring Field Trip to Fair Oaks Farm. 2) Christmas Wreath Sale from November 20, 2018 – December 20, 2018 to fund the Spring Field Trip to Fair Oaks Farm. 3) Tri Kappa Annual Evening of Elegance at the Avalon Manor in Merrillville on October 18, 2018 (to include booth selling goods). The proceeds will be used for Eagle Park Community School Art Department to purchase art supplies. Mr. Evans moved for approval of the fundraisers as presented. The motion was seconded by Mr. Bainbridge and was passed unanimously.
15. Mrs. Winkoff requested the Board approve a donation of a buddy bench and plaque from Mr. and Mrs. Morikis in memory of their son, Jonathan Morikis. Mrs. Winkoff will write a letter to the family thanking them for the donation and sharing condolences from the Board of Managers. Mr. Bigler moved for approval of the donation as presented. The motion was seconded by Mr. Bainbridge and was passed unanimously.
16. Mrs. Winkoff requested the Board approve the tentative Negotiated Master Agreement for the 2018-2019 school year with NCTU. The Board of Managers shared appreciation for all of the hard work put in by everyone involved in the negotiation process. Mrs. Jurczak asked if Jane could share the names and emails of everyone involved with negotiations so the board members can personally thank everyone. Mr. Evans moved for approval of the Negotiated Master Agreement with NCTU. The motion was seconded by Mr. Bainbridge and was passed unanimously.
17. Director's Report
  - ❖ Mrs. Winkoff shared a change in our speech screening process and reasons for the change. Speech Pathologist currently cannot screen individual students without parent consent. The NISEC has created a Speech Screening Form that General Education Teachers will send home to the parents of students they feel need to be screened. Once the General Education Teacher receives the signed Consent to Screen Form, they will forward it to the Speech Pathologist. The Speech Pathologist will then be able to screen the student and complete a feedback form which they will send to the parent, keeping a copy in the student's school file. If after screening, the Speech Pathologist feels the student needs testing for special education they will request the building principal submit a Form 10 to NISEC. The process will not apply to Virtual Speech Pathologists.
  - ❖ Mrs. Winkoff shared the shift of focus for the Behavioral Consultants. In the beginning, our Behavioral Consultants were providing services in primarily small group settings. This switched to providing more individual services over the years. Now that many of the districts have contracts with individual counseling agencies, we now see that there is a need for more classroom management in our self-contained classes (Intense, ED and Autism) so Mr. Mike Kepchar, who supervises the Behavioral Consultants, created a 3-1 model to help. This 3-1 model allows for the Behavioral Consultants to provide 3 weeks of direct services and be available 1 week of the month to provide intensive classroom management support and training, as necessary. Mr. Kepchar is also currently working on providing more training for the Behavioral Consultants in the area of Classroom Management.
  - ❖ NISEC has chosen an Administrative Intern for the school year. The Administrative Intern will be spending time in our Autism Classrooms 1 day a week, to provide intensive, hands-on support to staff. The Administrative Intern will also shadow Mike Kepchar, Dean of Students at Eagle Park Community School.
  - ❖ Mrs. Winkoff shared information from the I AM workshop and future plans to ensure our students in Intense classes continue to demonstrate progress. I AM testing is replacing ISTAR from last year. There is another training scheduled in November for a half-day training and half-day of hands on application in the classroom. This training will be at the NISEC for only NISEC employees. In January, there will be a full-day of hands on application in the classroom.
  - ❖ Mrs. Winkoff will share information regarding changes with Article 7 at the November Board of Managers Meeting.
  - ❖ Mrs. Winkoff shared the Wellness Report from Eagle Park with the Board of Managers.

18. Personnel

Mrs. Winkoff recommended approval to the following personnel actions:

**A. Retirement**

None at this time.

**B. Resignations**

Certified

*Erin Barton*, Teacher of Mild Interventions at Ridge View Elementary, effective October 5, 2018.

*Jeannie Hobbins*, Speech and Language Pathologist, effective October 18, 2018.

*Frank Nimeth III*, Teacher of Mild Interventions at Hobart High School, effective October 12, 2018.

Classified

*Katharine Arvia*, Paraprofessional at Hanover High School, effective September 28, 2018.

*Marianne Korfiatis*, Paraprofessional at Johnston Elementary, effective September 19, 2018.

*Christie Shirley*, Paraprofessional at Evans Elementary, effective September 18, 2018.

*Danielle Smith*, Paraprofessional at Southridge Elementary, effective October 12, 2018.

Registered

*Carol Angarola*, Virtual Speech E-Helper, effective October 22, 2018.

**C. Terminations**

None at this time.

**D. Appointments**

Classified

*Lauren Cap*, Paraprofessional at Lowell Middle School, effective September 24, 2018.

*Sharon D'Apice*, Paraprofessional at Lowell Middle School, effective September 18, 2018.

*Melissa Gresham*, Paraprofessional at Lincoln Elementary, effective September 19, 2018.

*Donna Hope*, Paraprofessional at Pierce Middle School, effective September 24, 2018.

*Serenity Hutchison*, Paraprofessional at Hamilton Elementary, effective September 24, 2018.

*Andrew Jones*, Paraprofessional at Merrillville High School, effective October 1, 2018.

*Amanda Lebeda*, Paraprofessional at Beiriger Elementary, effective October 3, 2018.

*Matthew McLaughlin*, Paraprofessional at Lowell High School, effective October 8, 2018.

*Ashley Sakon*, Paraprofessional at River Forest Middle School, effective October 1, 2018.

*Sharon Walker*, Paraprofessional at Longfellow Elementary, effective September 19, 2018.

*Barbara Winarski*, Paraprofessional at Southridge Elementary, effective October 15, 2018.

*Amanda Zellers*, Paraprofessional at Wood Elementary, effective October 1, 2018.

Registered

*Salma Espinoza*, Virtual Speech E-Helper, effective September 18, 2018.

*Kelsey Shaw*, COTA Long Term Substitute, effective October 8, 2018.

**E. Independent Contracts**

None at this time.

**F. Leave of Absence**

Certified

*Karlie Figiel*, Teacher of Autism at Eagle Park Community School, Unpaid Administrative Leave, effective October 8, 9, and 10, 2018.

*Pamela Kanich*, on Family Medical Leave pursuant to the memo from Mrs. Kathy Cain, dated September 25, 2018.

*Samantha Orcutt*, on Maternity Leave pursuant to the memo from Mrs. Kathy Cain, dated September 13, 2018.

Classified

*Kathryn Koedyker*, on Maternity Leave pursuant to the memo from Mrs. Kathy Cain, dated September 20, 2018.

*Tanya Vanni*, Paraprofessional at Hamilton Elementary, leave of absence pursuant to letter from Jane Winkoff, effective October 4, 2018.

Registered

*Lisa Lesniak*, on Family Medical Leave pursuant to the memo from Mrs. Kathy Cain, dated September 20, 2018.

**G. Conference Leave**

*Marsha Horn*, Indiana Association of School Principals, Indianapolis, Indiana, September 26-27, 2018.

*Amanda Madison*, Autism De-Escalate Meltdowns and Diffuse Explosive Behaviors, Hammond, Indiana, November 7, 2018.

*Denise Smith*, Mental Health Issues in the Classroom, South Bend, Indiana, November 14, 2018.

**H. Independent Contracts**

None at this time.

**I. Other**

None at this time.

Mr. Evans moved for approval of the personnel report as presented. The motion was seconded by Mr. Bainbridge and passed unanimously.

19. Mr. Biggs asked for comments or questions from the Board.

Mrs. Jurczak thanked the Union committee for their hard work. She also thanked Jane for going to Indy to testify about the Article 7 changes.

Mr. Bainbridge wished all Board Members that are going up for reelection Good Luck!

20. Mr. Biggs asked for comments or questions from the Audience.

There were none.

14. Mr. Bainbridge motioned to adjourn the meeting. The motion was seconded by Mr. Evans and was passed unanimously. The next Board of Managers meeting will be held on November 14, 2018.